



ALBERTA HUNTER EDUCATION INSTRUCTORS' ASSOCIATION

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Job Posting

Assistant Conservation Education Program Coordinator - Calgary

This position requires a strong service mentality and public relations skills, as well as familiarity of Conservation Education program content and philosophy of our programs. Assistant Coordinators must be motivated and able to maintain organization of a number of concurrent projects with minimal direct supervision. Qualifications include a college diploma in resource technology, or a university degree in resource management, or the equivalent in training and experience.

Primary Objectives:

- A. Program Delivery
 - Ensure availability of Conservation Education programs throughout Alberta
 - Assist with the organization camps, seminars, workshops and leagues
 - Assisting in the creation and/or updating of assets and materials for all Conservation Education Programs
- B. Volunteer Relations
 - Liaise with existing Conservation Education volunteer instructors and recruit, train, certify, and provide direction for new volunteers in all Conservation Education program elements for Southern Alberta
- C. Special Events/Other
 - Attending/assisting at special events such as AHEIA functions, sportsmen's shows

Compensation:

Employment is based on an annual basis and commensurate with experience.

Applications:

For more information or to apply, email:

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Alberta Hunter Education Instructors' Association
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