



ALBERTA HUNTER EDUCATION INSTRUCTORS' ASSOCIATION

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Job Posting

Canadian Firearm Safety Program Coordinator

This position requires a high level understanding of the content and philosophy of the Canadian Firearm Safety Program as well as a strong service mentality and public relations skills. The successful applicant must be motivated and able to maintain organization of a number of concurrent projects with minimal direct supervision. Qualifications include a college diploma in resource technology, or a university degree in resource management, or the equivalent in training and experience.

Primary Objectives:

- A. Program Delivery
 - Ensure availability of the Firearms Safety Program throughout Alberta
 - Liaise with other related agencies, provincial and federal government, firearms organizations and other interested groups.
 - Organize and deliver safety classes and workshops
 - Assisting in the creation and/or updating of program assets and materials
- B. Volunteer Relations
 - Liaise with all existing Canadian Firearms Course Instructors and recruit, train, certify, and provide direction for new volunteers. Ensure the timely dissemination of information to all instructors regarding any changes to government mandated safety training
- C. Special Events/Other
 - Attending/assisting at special events such as AHEIA functions, sportsmen's shows

Compensation:

Employment is based on an annual basis and commensurate with experience.

Applications:

For more information or to apply, email:

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